

HKAF Subscription Process

Technical Team

Organization reads HKAF Federation Policy Framework and Identity Assurance Framework documents.

The steps below give a simple summary of the process for an organization to subscribe to the Hong Kong Access Federation (HKAF). Full details can be found on the HKAF website at <https://www.hkaf.edu.hk>. Please consult the instructions on the website before progressing further with your application – they contain important information that will help you with the process.

Management Team

Organization reads HKAF Eligibility Policy and Federation Policy.

Organization consults legal and technical team regarding any actions resulting from the documents.

Management Team and Technical Team decide if they would like the organization to join HKAF.

Organization registers IdP and /or SP entities with HKAF Test Federation. The HKAF Operator Team confirms entities have been published in HKAF Metadata.

Organization performs the online HKAF Subscription Readiness Assessment. HKAF Operator Team will contact to follow up.

Organization downloads HKAF Metadata, modifies and tests its software configuration in the Test Federation.

Organization submits the HKAF Membership Application Form, Identity Assurance Compliance Evaluation Form and IMPS Form (if applicable).

HKAF Operator Team evaluates the compliance, makes recommendation to HKAF Steering Committee and informs the Organization of the application result.

Organization submits the HKAF Membership Agreement.

Organization registers IdP and /or SP entities with HKAF Production Federation. The HKAF Operator Team confirms entities have been published in HKAF Metadata.

Organization refreshes the metadata in the Production Federation on a regular basis.

